

SOPHIE BROWN

CONSERVATION & FRAMING

Who We Are

Sophie Brown Conservation & Framing (SBCF) is a leading Australian conservation and framing practice based in Sydney's Inner West, servicing a wide range of public institutions and private clients from both Australia and abroad.

With a reputation built over 20 years, SBCF enjoys a steady and rewarding stream of unique projects, which often demand a high level of both technical expertise and creativity to resolve. From an initial focus on conservation framing, SBCF has grown to incorporate a paper conservation department, which has since developed a reputation as a leading private provider of conservation services, and is now a core part of our business.

The Opportunity

We are looking for a skilled conservation picture framer to join our busy practice in Stanmore, Sydney. This is a permanent full-time position (37.5 hours per week).

As part of a close-knit team of seven, you will be active in handling, conserving and framing a wide range of precious artworks and objects. Your proven manual, technical and creative skills will actively support our clients and business.

As an SBCF framer, you will:

- Undertake all principal framing activities with skill and under minimal supervision, including:
 - Using all principal framing tools (e.g. foot-operated guillotine, mitre saws, v-nailers, and computerized mount cutting machinery (CMC)).
 - Preparing new frames and modifying historic frames;
 - Fitting artworks into new, restored or modified frames;
 - Receiving, unpacking, recording and de-framing of artworks;
 - Providing thorough condition documentation and process recording;
 - Undertaking all activities with meticulous attention, care, and dexterity.
- Assist in general business operations where required (e.g. moving and preparing artworks for client consultations; packing finished works for pick-up or delivery).
- Assist clients and visitors in a professional manner.
- Assist in monitoring stocks and consumables to avoid out-of-stock positions that may delay production.
- Assist in maintaining all areas and tools in a safe, clean and professional state.

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About You

Essential

- 2+ years relevant experience in framing and/or conservation
- High dexterity and manual skills
- Keen eye for detail and work quality
- Able to operate in an efficient, timely and professional manner
- Able to work both independently and as part of a small team
- Able to lift moderate loads, and heavy loads with assistance as required
- Supportive, collaborative and service-oriented
- Maintains a professional demeanour and courteous attitude towards all parties
- Committed to your ongoing professional development
- Excellent and confident communication skills in English, both written and spoken
- Intermediate Microsoft program skills (such as Outlook, Word and Excel)
- Australian citizenship, permanent residency, or a valid working visa

Desirable

- Specific framing skills, such as finishing (e.g. staining and liming timbers), waxing, polishing, developing new frame finishes, decorative matting and gilding techniques, and/or new joining methods and design products.
- Professional qualification and accreditation within the framing industry (e.g. GCF or CPF certification).
- Knowledge of conservation principles and awareness of the AICCM Code of Ethics and Practice
- Awareness of relevant WHS practices and risks in the conservation environment.
- A current Australian driver's licence.

Why SBCF?

SBCF is committed to fostering an inclusive, collegial and supportive environment, in which individual employees are afforded development opportunities, and continuous improvement is always encouraged.

As a member of our team, you will have the benefit of:

- A competitive salary based on your experience and knowledge.
- Statutory leave and superannuation.
- A supportive environment, working with committed conservation professionals who can assist in the development of your professional and commercial skills.
- Working across a variety of activities and disciplines within framing and conservation.
- Access to professional development support.

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How to Apply

If you're ready to be part of a committed, highly professional and enthusiastic team, please send:

- A current résumé; and
- A one-page cover letter outlining how your skills and experiences respond to the criteria above, making you the right candidate for this role

to careers@conservationframing.com.au

If you have any queries regarding this role, please contact Sophie Brown, Principal, on:

T. +61 2 9518 6677.

E. sophie@conservationframing.com.au